

EMS Administrative Board Meeting  
November 25, 2013 @ 1:30pm  
Flathead Emergency Communications Center

**Members Present**

Wayne Miller, MD  
Chuck Curry  
Bob Kun  
Karen Lee  
Jason Spring

**Absent**

**Call to Order**

Meeting was called to order by Dr. Miller at 1:30 pm.

**Approval of Agenda**

MOTION to approve agenda as received, Curry  
SECOND, Kun; Approved

**Approval of Minutes**

MOTION to approve Minutes for August 12, 2013 with no revisions, Curry  
SECOND, Kun; Approved

**Citizen Comments** – None

**Fall Funding Formula** - Granger presented the funding formula for the Fall Distribution from FY 2014. Amount to be distributed is \$235.00, which is authorized in Budget FY 2014. The only change to the formula is the Smith Valley Fire Dept. The Smith Valley Fire District Board of Trustees has suspended their EMS license and they are not in the formula for this distribution. Dr. Miller inquired about the increase in disbursement for each agency. Granger explained that the last disbursement was \$208,000 compared to \$235,000, for this disbursement.

A MOTION was made to approve the funding formula as presented by Kun  
SECOND by Spring, motion Carried

**Medical Director Report** – Dr. Briles reported that with fire season ending he and Granger have been getting back out and meeting with the Agencies again. Dr. Briles talked about the State's new Protocols and new EMS licensure levels. The EMS system has created a new licensed provider; the AEMT (Advanced EMT) which is a step between EMT and Paramedic. Briles commented that Flathead County will have the most AEMT's. Other changes include C-Spine precaution changes, different drug choices for Paramedics and added drugs for the AEMT's. With all of the changes in the protocols Dr. Briles will be hosting 2 trainings: December 2<sup>nd</sup> and December 19<sup>th</sup>, all responders at the EMT with Medication Endorsement to Paramedic must

**Others Present**

Mary Granger  
Richard Briles  
Lance Westgard  
Kris Long  
Linda Chambers  
Joy Fortin

attend one of these nights. Briles will also be meeting with the Emergency Room Doctors in both hospitals to advise them on all of the new protocols. January 1<sup>st</sup> the new Flathead County Protocols will be in effect.

**2273 Cash Reserve** – Discussion on changing the minimum cash balance in fund 2273 from 15% to 5%. Curry explained that in normal operator funds in the County we need the cash reserves to operate in the gap between July 1 and the tax collection date in November. Since we only disburse funds twice a year and we only give out funds as we have them, he doesn't see any issue in lowering the cash reserve to 5%.

A MOTION to ask the Commissioners to reduce the cash reserves in fund 2273 from 15% to 5% made by Curry  
SECOND by Spring, motion Carried

**EMS Manager Report** – Granger presented a spreadsheet of all of the training that Flathead County EMS has hosted since July, 2013. Dr. Miller commented that he sat in on a few hours of Bob Page and he felt that the training was very high quality. Miller also reported that he met with the Commissioners on the County EMS system; he explained that the funds are being spent appropriately and all is well. The Commissioners had no issues and thanked Miller for the report. We are looking forward to the new protocols and with the new protocols there will be some skill verifications that will need to be done before personnel can use the new skills. The office will have Rocco Altobelli teach some AEMT classes to teach these new skills.

EMS Regulations – Granger explained that she is not very happy on the current version of the regulations; there is a lot of content that shouldn't be in the regulations. Granger will want to meet again with Dr. Miller and Kun and look at these again; Granger also explained that they will be complete by February.

#### **Other Business/Future Agenda Requests** –

December Board Meeting – Medical Directors Contract

#### **Board Member Comments** –

Next meeting scheduled for December 16, 2013.

**Meeting Adjourned 2:01pm**

James Brower, Recorder